

RadioTheatre

TECHNICAL REQUIREMENTS

NOTE: Please read these requirements carefully. It is an essential part of the contract for a performance by RADIOTHEATRE. By signing this rider, the Presenter/Venue is agreeing to supply RADIOTHEATRE with certain equipment and personnel and working conditions that are essential to this performance. Any breach of the terms of this rider is a breach of the contract and may cause RADIOTHEATRE to cancel the performance, without releasing the Presenter/Venue from obligation to pay RADIOTHEATRE.

The Lighting and Sound information listed is general tech information. Specific technical information for the show(s) at your theater will be provided at least one month in advance of the performance along with a light plot. While the production allows for flexibility of venues, it is essential to discuss and approve required changes before a commitment to perform is made, in order to ensure the highest quality performance.

PERFORMANCE SPACE:

A level playing area a minimum 20'w x12'h x 20' w (not including wing space) is required. The surface playing area should be free of protruding objects, obstructive cracks, holes, splinters. If stage is raked, this must be discussed prior to booking. A black floor is preferable. If the stage is blonde wood, this should be discussed as well. Ideal, climate-controlled performance venues range in seating capacity from 100-1000 seats. Safe access into the house from the stage may be required.

SET:

RADIOTHEATRE does NOT travel with a set. Performers act on darkened stage with flexible staging. It is the responsibility of the Presenter/Venue to provide: dark walls, or ¾ stage black curtains; 2-3 Black wooden stage boxes (24x24x24); 2-3 black wooden stools. Some plays require 3 black concert music stands. RADIOTHEATRE will bring a large poster of show (usually vinyl 5ft x 6ft) to be hung as a set piece upstage center. It is the responsibility of the Presenter/Venue to hang the poster.

LIGHTING:

RADIOTHEATRE does NOT travel with lighting equipment. It is the responsibility of the Presenter/Venue to provide a LIGHTING BOARD operator. It is the responsibility of the Presenter/Venue to hang, focus and operate lights that are as close as possible to the lighting plot provided by RADIOTHEATRE. At a minimum, five spot lit areas (S.R., C.S., S.L., U.S.R., U.S.L.) with different looks (gels) and special light on Poster. Also, a footlight (D.C.S.) may be used. The lighting MUST be hung, cabled, colored, focused and pre-programmed according to the final information that will be sent at least one week prior to the company's arrival. ALSO, most RADIOTHEATRE shows use a heavy duty FOG MACHINE and/or a STROBE light and these must be provided by Presenter/Venue. If a particular show requires 3 concert music stands, each stand must be lit with two (2) 25w clip-on reading lights. Each stand is then wired into its own special dimmer.

SOUND:

RADIOHEATRE is an AUDIO based show and requires a quality sound system. RADIOHEATRE provides its own SOUND BOARD operator. Each show may contain over 130 sound cues, so our operator is trained to run them.

NOTE: If additional crew personnel are needed in order to be compliant with union regulations, this obligation is the responsibility of the Presenter/Venue. If this is the case, please discuss with RADIOHEATRE for further details.

RADIOHEATRE travels with 4 remote microphones (or may be provided by venue) and a laptop computer which will be connected into house system. Presenter/Venue MUST provide a house system consisting of (minimum requirements): a mixer with at least 8 channels (1/4" and XLR connectors available); necessary cables; equalizer; house speaker system (front and back of house multiple speakers, subwoofer(s), etc); two onstage monitors (optional.) A house communication system with headsets for board operators and stage personnel is also required with necessary cables and plugs. A "god" mike may be required by Stage Mgr. during rehearsal. The venue sound system should be free of pops, hums and crackle which are sometimes associated with faulty equipment, cables and electrical interference, ie; house power and/or house lighting dimmer system. A sound system test should be done well in advance of engagement.

TECHNICAL SPECIFICATIONS:

Full technical specifications of the venue must be supplied when the contract is returned for RADIOHEATRE approval prior to signing by RADIOHEATRE representative.

These specifications should include:

- * A ground plan of the performance space detailing dimensions
- * A line set diagram or grid plot detailing heights and distances
- * An inventory of available lighting and sound equipment
- * An inventory of stage furniture in storage (RT may improvise)
- * Contact name, addresses, phone, email for technical director
- * A local map and information such as restaurants open after 10pm, local medical emergency facilities, taxi firms, health and illness facilities, dry cleaners and any other relevant local information.

NOTE: Included in this information packet, you MUST provide the name, address, location and route from the venue to the nearest Emergency Medical Facility, as well as posting this information next to the telephone nearest the stage manager's running position.

LOAD IN AND REHEARSAL:

RADIOHEATRE does NOT travel with set, furniture, equipment. RADIOHEATRE does require full and uninterrupted access to the performance space, dressing rooms, green room and company office 4 hours prior to the first performance. If first performance is to be held during the day, performance space must be available the evening prior to performance. RADIOHEATRE reserves the right to hold a dress rehearsal prior to the performance.

HOUSE CONTROL:

RADIOTHEATRE'S Stage Manager will assume on-stage control in collaboration with venue Technical Director whenever RADIOTHEATRE members are present on stage. The house will not open until clearance has been given directly by the Stage Manager. Stage Manager will not begin the show until given front of house clearance by designated venue Front Of House Manager. However, in the event of the house being held more than 10 minutes past the contracted start time, Presenter/Venue will be responsible for any overtime incurred by its own personnel as a result of any hold.

DRESSING ROOMS:

The Presenter/Venue must provide 1 or 2 clean, well lit, lockable, private dressing rooms capable of accommodating four (3 m/1f) actors comfortably. Each room must have non-public access to the performing area. Each room must have make-up lights and mirrors, chairs, tables, costume rack, nearby lavatory with a sink with hot/cold running water and at least, one shower. Clean towels, paper towels, toilet paper, one sanitary cot or couch must be provided. RADIOTHEATRE must have uninterrupted access to dressing rooms throughout the duration of residency at least 6 hours prior to the first performance, 3 hours prior to each subsequent performance and 1 hour following each performance. If possible, RADIOTHEATRE's Stage Manager should have keys to dressing rooms and to a secure area to lock valuables.

HOSPITALITY:

Presenter/Venue is to provide the following backstage hospitality for six (6) people to be in place 3 hours prior to each performance and remain in place until 1 hour after each performance.

- * A selection of fruit juices and sodas (diet/regular)
- * At least, a dozen individual bottles of drinking water.
- * Coffee, hot water/tea bags with milk, sugar, honey on side
- * Assorted fresh fruit/vegetables, breads/bagels, condiments

TRANSPORTATION:

RADIOTHEATRE will incur all traveling expenses to Presenter/Venue's city. If the venue is not within walking distance ($\frac{1}{4}$ mi) from the hotel, or in bad weather conditions, or late nights, transportation to and from the venue should be provided by Presenter/Venue (either via rental car or shuttle service.) Transportation to and from the airport, train station, bus station should also be provided by Presenter/Venue. Vehicles with adequate room for 6 adults, luggage and gear should be made available.

VISITING COMPANY OFFICE:

RADIOTHEATRE may require desk, chair, phone, internet access and printer for use by Stage Manager during residency at venue.

MORNING PERFORMANCES:

In the event that a morning performance, or workshop, is held the day after an evening performance by RADIOTHEATRE, the Presenter/ Venue will ensure a 14 hour overnight time frame from the time of curtain down to the time of curtain up the following morning.

PERSONNEL:

The Presenter/Venue must provide all stage crew members necessary to install lighting

and sound equipment, hanging set design poster, providing stage furniture, etc. The Presenter/Venue must designate a TECHNICAL DIRECTOR with decision-making authority to be present, responsible to, and accessible for consultation at all crew calls. All crew members should be familiar with the Venue, as well as knowledgeable of current theatrical terms, equipment, conditions, and safety requirements. If Presenter/Venue's contract with a local crew requires other than what is stated herein, or is obligated under any contract or binding agreement as such, please contact DAN BIANCHI or EREZ ZIV and include a copy of the local crew contact with the facility information packet or questionnaire.

CALL TIMES for tech and shows TBA based on schedule and will be specified in itineraries provided one week prior to the engagement.

RADIO THEATRE STAGE MANAGER will call show from booth, or backstage. Presenter/Venue will provide table space for laptop, prompt book, etc. ALSO, provide "god" mike, light and Edison outlet.

PARKING:

RADIO THEATRE must have access to the venue through front entrance or stage entrance. Two (2) parking spaces must be made available at all times during the duration of visit. If parking is not provided at venue, then Presenter/Venue is responsible for making alternative arrangements and paying for associated fees. Where necessary, two (2) parking permits will be provided by the Presenting Organization/Venue upon arrival valid for duration of visit.

REFERENCES TO RADIO THEATRE:

All references to RADIO THEATRE in paid or unpaid advertising, announcements, house-boards, flyers, posters, publicity releases and any other promotional materials for the services above shall be as follows (example):

HORSE TRADE THEATER GROUP and RADIO THEATRE present
" _____ " Written and Directed by Dan Bianchi.

PROGRAMS:

All programs shall include in bold face type on the credit page the following note: **"The taking of photographs or operating of recording devices during the performance is strictly prohibited."**

Presenter/Venue agrees to provide billing for the work, the author, the artists, stage managers and artistic staff as per information RADIO THEATRE will provide 3 weeks prior to engagement.

NOTE: Some RADIO THEATRE shows require SAFE FOG and/or STROBE LIGHT and must be noted to public in program and/or at box office.

POSTERS

RADIO THEATRE provides its own 11x17 souvenir posters for sale in the lobby and a suitable place should be provided by Presenter/Venue.

Regarding posting for an actual performance, the Presenter/Venue is responsible for printing and posting costs. If artwork is needed for such posters, please contact RADIO THEATRE. The Presenter/Venue is wholly liable for any criminal offense or law suits arising from illegal posting.

PERFORMANCE RIGHTS:

RADIOHEATRE affirms that it has the performance rights for all plays in the touring repertory and the Presenter/Venue will NOT be liable for any claims, suits or judgments by writers or their representative. RADIOHEATRE reserves the sole and exclusive right to determine the content of the performance.

The Presenter/Venue shall not permit and will prevent recording, filming, audio-taping, video-taping, photographing of a RADIOHEATRE performance, or any portion thereof, without RADIOHEATRE's prior written consent and payment of any associated fees.

LECTURES, PANELS OR RESIDENCIES REQUIREMENTS:

Should the contract specify master classes or residencies the following will apply:

PARTICIPANTS:

To be determined by Presenter/Venue and RADIOHEATRE at least 1 month prior to engagement....Special Post Show talk-back or panel discussions may be scheduled for students, invited guests or audiences. Topics may range from historical references of radio shows and the art of story-telling to the title and content of a particular author or show, ie; H.G.Wells THE TIME MACHINE. All arrangements and advertisement of such presentations are the responsibility of the Presenter/Venue. As a rule, talk backs usually run 30 min. Lectures/discussions 45 min-1 hr. In the case of campus classes, all STUDY GUIDES will be provided by Presenter/Venue.

FORCE MAJEURE

RADIOHEATRE shall have the right to terminate Agreement if:

A. There is an accident or delay in means of transportation or if in RADIOHEATRE's judgment, performance of engagement may directly or indirectly expose Performers or any employee or operator or any portion of the audience to death or injury by outbreak of violence or civil strife of any kind.

B. RADIOHEATRE's obligations shall be rendered impossible or impractical by reason of strikes, civil unrest, order of public authority epidemic, dangerous weather conditions, national or local state of emergency, fire or other event or condition of any kind of character.

INTERVIEWS:

Presenter/Venue shall not commit any Artist or personnel of RADIOHEATRE to any personal appearances, interviews or any type of promotion or appearance without Artist's consent.

SUPPORTING ACTS:

RADIOHEATRE shall have the right of approval of Supporting Act or Acts appearing with RADIOHEATRE during engagement hereunder, and, the percent of Billing for said Act or Acts; said approval not to be unreasonably withheld.

PAYMENT/SETTLEMENT:

Presenter/Venue is to pay RADIOHEATRE's representative according to procedure and schedule outlined on contract cover page, or if otherwise, prior to performance, the guaranteed amount or the balance of the guaranteed amount if a deposit has already been paid. Payments are to be in the form of certified or company check, as specified on the face of the contract. In an occasional situation where a percentage agreement or

